

# MAXWELL- GUNTER SPOUSES' CLUB CONSTITUTION

(Revised May 2025)

## ARTICLE I – NAME AND PURPOSE

- Section 1:** The name of this organization will be the **Maxwell-Gunter Spouses Club**, (hereinafter referred to as the “MGSC”) which is a private, self- sustaining, nonprofit organization as defined in the most current AFI (34-223) defining U.S. Air Force Private Organizations and shall abide by the rules therein. MGSC is a private organization, consisting of Officer, Enlisted and DoD Civilian spouses as outlined in detail in Article II, Section 1 below. It is not a part of the U.S. Department of Defense or any of its components and it has no governmental status.
- Section 2:** In response to the grave nature of the profession-of-arms, and that all spouses, regardless of gender or rank of the service member, dedicate themselves in support and service to the military mission, our members choose to actively bolster our families, communities, and each other by advocating charitable causes, promoting networks of support and friendship, and creating opportunities for mutual support through social events and activities.
- Section 3:** **Mission:** To organize and to sponsor educational, charitable, cultural, and social activities for our members and to support various charitable endeavors throughout our community.

## ARTICLE II – GENERAL PROVISIONS

- Section 1:** The MGSC defines a military spouse as any person who is married to an active duty, Reserve, retired or National Guard military member, or civilian equivalent or has signed a valid Department of Defense (for military sponsors) or Office of Personnel Management (for civilian sponsors) Declaration of Domestic Partnership with a military member or civilian equivalent sponsor.
- Section 2:** The MGSC operates on Maxwell Air Force Base only with the consent of the 42d Air Base Wing Commander. Operation is contingent on compliance with the requirements and conditions of all applicable Air Force instructions.
- Section 3:** MGSC members are jointly and severally liable for the legal obligations of the MGSC and they will be informed of this liability. Each member will be required to acknowledge his or her understanding of this liability in writing on the membership application.
- Section 4:** No part of the net earnings from any fund-raiser, including operation of the Maxwell AFB Thrift Shop, may inure to the benefit of any person having a personal or private interest in the organization, except that the MGSC may make payments and distributions in furtherance of purposes as set forth in Article I. Specifically, members and family of members may be awarded scholarships if all eligibility requirements are met.

### **ARTICLE III – OFFICERS AND GOVERNING BODY**

**Section 1:** Officers - The Officers of the MGSC shall be the Honorary President, Advisors, President, First Vice-President, Second Vice-President, Secretary, Administrative Treasurer, Charitable Treasurer, and Parliamentarian. The Officers, except for the Parliamentarian, Honorary President, and Advisors, shall be elected by the General Membership for the term of one year. The Honorary President, Advisors, election of officers, and the appointment of the Parliamentarian shall be provided for in the Bylaws.

**Section 2:** Executive Board - The Executive Board will consist of the Officers listed in Section 1. All Executive Board members, except the Honorary President, Advisors, President, and Parliamentarian, are voting members of the Executive Board and have the primary responsibility of directing the operation of the MGSC. The President will be a voting member of the Executive board only for tie-breaking purposes.

**Section 3:** Board of Directors - The MGSC shall be governed by a Board of Directors, which shall be composed of the Executive Board, Liaisons, and Standing Chairs of all committees sponsored by the MGSC. The Honorary President, Advisors, President, and Parliamentarian are not voting members of the Board. The President will be a voting member of the Board only for tie-breaking purposes.

- a. The Board of Directors will authorize all expenditures consistent with this Constitution and Bylaws.
- b. The Board of Directors will adopt and publish to the membership specific regulations and policies for conducting the MGSC and ensuring responsible financial and operational management.

**Section 4:** Liaisons and Standing Chairs - will be determined by the Executive Board and shall represent and conduct their respective activities as provided in the Bylaws.

### **ARTICLE IV – MEMBERSHIP**

**Section 1:** Membership in the MGSC is voluntary. Those persons who meet the eligibility requirements and have paid their dues shall constitute the membership of the MGSC. Membership classifications, responsibilities, rights, and privileges are defined in the Bylaws.

**Section 2:** Rights and Privileges

- a. Membership will not be denied to anyone because of race, color, sex, sexual orientation, religion, disability, or national origin; nor will the MGSC knowingly sponsor, support, or participate in any organization that engages in such practices.

## **ARTICLE V – DUES**

**Section 1:** Dues and Finances are specified in the Bylaws.

## **ARTICLE VI – MEETINGS AND QUORUMS**

**Section 1:** The general business of the MGSC will be conducted at a General or Special Membership meeting, which will be held a minimum amount of 4 times, September to May inclusive, except when the Board of Directors deem otherwise. The voting members present at the general or special meeting will be considered a quorum.

## **ARTICLE VII – AMENDMENTS AND ADOPTION**

**Section 1:** The Constitution may be amended by a majority vote of the active members present at a general membership or special meeting.

**Section 2:** The Bylaws may be amended by a two-thirds vote of the Board of Directors.

**Section 3:** In the event any provision of this Constitution is deemed illegal or contrary to any Air Force Instructions, such portion will be changed administratively. Any change in a single provision of this Constitution does not affect the remaining provisions.

**Section 4:** This Constitution will become effective upon adoption by a vote of the majority of active members present and voting at a general membership meeting subject to the approval of the 42d Air Base Wing Commander.

## **ARTICLE VIII – BYLAWS AND PARLIAMENTARY AUTHORITY**

**Section 1:** The Bylaws of the MGSC are a code of rules that regulate the affairs of the MGSC. The rules contained in the most current online edition of Robert's Rules of Order, Revised Edition, will govern this MGSC in all applicable cases where such rules are not inconsistent with the Constitution or Air Force Instructions. [www.robertsrules.com](http://www.robertsrules.com)

## **ARTICLE IX – DISSOLUTION**

**Section 1:** In case of dissolution of the organization, funds in the treasury at the time will be used to satisfy any outstanding debts, liabilities, or obligations.

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**Section 2:** Upon dissolution of this MGSC, all funds in excess of liabilities will be assigned and delivered to the Air Force Aid Society and/or local welfare projects. Upon intent to dissolve the MGSC, the 42d Force Support Squadron Commander or Deputy Director must be notified.

**Section 3:** Property, other than funds, will be disposed of by the Board of Directors for charitable, educational, or other purposes deemed appropriate.

**Section 4:** All members are jointly and severally liable for any outstanding debts in excess of available funds upon dissolution of the MGSC.

**ARTICLE X – INSURANCE**

**Sections 1:** Maintained in accordance with AFI 34-223, Private Organizations (PO) Program.

**ARTICLE XI – CONSTITUTIONAL REVIEW**

**Section 1:** This Constitution must be reviewed every two years and updated when there is a change in the purpose of the MGSC. This Constitution must be submitted to the 42<sup>nd</sup> Force Support Squadron Commander or Deputy Director for their approval on or before the two-year anniversary of the approved implementation date.

MGSC President: \_\_\_\_\_ Date: \_\_\_\_\_

**The Maxwell-Gunter Spouses’ Club Constitution and Bylaws are hereby**

**APPROVED**

\_\_\_\_\_ Date: \_\_\_\_\_

**Commander, 42d Mission Support Group**

Maxwell-Gunter Spouses' Club  
P.O. Box 9935  
Montgomery, AL 36108